



WATERVALE COMMUNITY ASSOCIATION INC Committee Meeting Minutes

Date: Monday 10th of August 2020

Venue: Watervale CFS Shed

Please note: As of 29/03/2020, the Federal government has implemented strict social distancing measures around non-essential gatherings to reduce the spread of COVID-19. The Watervale Association has a COVID-19 in place to ensure the safety of its members and the community at meetings,

Time: 7pm

Present: Greg Bryksy (Chairperson), Brett Schutz (Treasurer), David Spackman, Shannon Parker, Steve Hadley, Susan Cunningham, David Spackman, Marilyn Scott, Trevor Mace, Bill Bowles, Samantha Freeman (STARCLUB), Barb Button (Secretary)

Apologies: Lol Hill (CGVC), Eddie Hadley, Beth Purdy-Dart

Minutes of Previous meeting: Minutes from the 6 July 2020 were not presented at this meeting therefore will be confirmed at the September 2020 meeting.

MOVED:

SECONDED:

1. Business Arising from Previous Minutes:

1.1 Credit Card with Bank SA- still in progress.

Action: B.Schutz to go into local branch in Clare to see if it can be sorted

1.2 Australia Post Grant- Successful and will be receiving \$500 towards purchasing cutlery/crockery/glassware. Funds not received yet.

1.3 Vision and mission statement for "The Vale"- S.Cunningham to put up on facebook page for community access

1.4 Clare High School graduation party- Form sent to organising committee to gather information around the event including parent supervision, attendance numbers and to provide guidelines regarding use of space. Waiting for it to be received back.

Action- S.Freeman to find out from Council as to who is responsible in regards to insurance if there is any damage caused.

1.5 PIRSA grant for "The Vale" opening- Still to be done. Clare Council have been asked to provide a support letter for the application.

1.6 Constitution meeting- rescheduled to **Monday 17th at 7pm at the Watervale CFS Shed.**

2. Correspondence

2.1 Correspondence In:

Notification of successful grant from Australia Post
March and June Qtr BAS Lodgements- Jenny Faulkner
Email from Lol Hill (CGVC) re: Watervale tennis club & toilet block meters
CITB Payment Receipt
Clare Valley Festival of the Lamb 16th and 22nd September 2020- Simon Millcock
Remittance advice 400000832957 from Shared Services SA Accounts Payable- Grant for The Vale
Clare Council and MACE Engineering Services re: septic at The Vale
Clare Council re: DEW Watervale bores
Email from Keira James to David Spackman re: who designed Watervale Grandstand logo

2.2 Correspondence Out:

Letter to Lucy Barb re: Clare High School Graduation
Letter to Watervale Primary School Governing Council from Chairperson

3. Treasurers Report:

Report attached to minutes

3.1 Jenny Faulkner has done all the quarterly BAS statements at a charge of \$110 per submission and will do the books for \$80 a year. Now that everything is up to date Brett will take over the next quarter to save \$110 per quarter. The committee thanked Brett for his work in getting the finance all up to date.

3.2 A budget has been created for The Vale construction and currently sitting at a total cost of \$870,000 which will leave approx. \$120,000 after the build for internal fit out and carpark. This budget will continue to be updated. It was suggested that on costs for the next two years be estimated and included in the budget so that a business plan regarding hire costs could be developed.
Action- B.Schutz to further develop the budget to include 2 years of operating costs

3.3 Insurances- still waiting for a quote from MGA

3.4 B.Bowles advised that if the Association has gross receipts of more than \$500,000 per year that we may need to lodge an annual audited financial statement to Consumer Business Services.
Action: B.Schutz to follow up with Jenny Faulkner

MOVED: S.Cunningham

SECONDED: B.Bowles

4. Membership:

4.1 Membership form to be reviewed as part of Constitution development- to be discussed at next week's Constitution meeting

5. Governance:

5.1 Constitution update- DRAFT sent out 10/08/2020 and meeting date set for 17 August at 7pm at the Watervale CFS Shed to review. Governance committee to organise agenda for the night

5.2 2020 AGM date- Date not confirmed yet until constitution is ready so that it can be approved at the 2020 AGM. Date to be discussed at the September WCA meeting.

6. Council Report:

- 6.1 The large pine tree in the cemetery that is on a lean is going to be removed due to expressed safety concerns. Council seeking WCA feedback- All in agreeance that it can be removed
Action- B.Button to advise L.Hill of WCA response
- 6.2 Reminder to ensure that Council CEO and senior management are also invited to the next visit to The Vale construction site

7. Watervale Bowling Club Report:

Provided no changes occur to the COVID situation the Pennant Season starts 17th of October
Greens are not expected to be ready until November so will be playing away for the first four weeks
Works on the green continues and working bees are planned to finish greens and grounds
Club has COVID-19 safe plan in place

8. Watervale Cricket Club Report:

Oval was vandalised and cans/containers stolen- report has been made to police.
More work on the fence is scheduled in the upcoming weeks
There has been changes to the committee with a COVID-19 captain and Child Safety Officer appointed.
Registration for STARCLUB will be done next

9. Watervale Tennis Club Report:

Matt Casey has been filling up the gaps on the new court

10. Watervale School Report:

Governing Council have been working hard, in partnership with the Department of Education, to address issues relating to the significant decrease in enrolments at the school over the past two years.

11. Watervale CFS Report:

All vehicle replacement has been put on hold until after next fire season
A few of the younger members are undertaking training so that the local brigade can attend structural fires.
New members welcome
AGM to be held on the 18th of August

12. Mt Horrocks Historical Report:

Meeting was held today
Quite a few visitors coming through

13. "The Vale" Community Centre Report:

- 13.1 Update on build by project management group
Progressing well
Septic will be situated between trees with soakage. It will be a 4,000-litre tank with 25m of 2.5m soakage. T. Mace will be meeting with M. Verco (MACE Engineering) and A. Christensen (Clare Council) to discuss this further.
Damien McKenzie has requested the new kitchen layout so that the gas and plumbing can go in – S. Parker is drawing this up.
Will need lighting around carpark that will be on a timer to ensure safety- quote to be obtained so that WCA can be ready to apply for future grants for them
The door has been removed from the storeroom which will now create a nicer/clearer path to the steps.
Tiles, carpets, and paint colours have been picked out- grey tones (these were shown to the committee)

13.2 Update from communications team

Drone pictures were taken for social media

Suggested that Council could share The Vale Facebook page when there is an update-

Action- B. Button to email Lol Hill and Nan Berrett

Suggestion that school could come down to The Vale for a visit and this could be shared which would also help to promote the school and its involvement with The Vale.

13.3 Finance Report: refer to Finance report provided. Decided that this item will be removed as covered within WCA financial report already.

14. Any Other Business:

14.1 Watervale Trails-Clare and Goyder Councils have had a consultant work on a "Clare Valley Tourism Region New Trail Experience Project". D.Spackman provided feedback in regard to a proposed walk around Watervale. He has provided an alternative route which includes more attractions and local history (these are included within the minutes for the committee to read).

14.2 Defib at the Bowling Club- Unsure in regard to what is needed to ensure the maintenance of this equipment. Also discussed as to whether it would be good to have on more central at the Watervale General Store.

Action: M.Scott to check the machine to see if there is a manual otherwise will contact the supplier for more information.

14.3 Grants- Continue to keep an eye out for any grants that the WCA could apply for to assist with the fit out of The Vale or other community development projects.

14.4 STARCLUB- S.Freeman suggested that WCA register for STARCLUB due to all the work that is currently being done on governance. Committee agreed that this could happen and S.Freeman was provided with a password to create the registration.

Next Meeting: 7th September 2020 at 7pm- Watervale CFS shed

Meeting Closed: 8.57pm