



## WATERVALE COMMUNITY ASSOCIATION INC Committee Meeting Minutes

Date: Wednesday 16<sup>th</sup> of September 2020

Venue: Watervale CFS Shed

Time: 7pm

Present: Greg Bryksy (Chairperson), Brett Schutz (Treasurer), David Spackman, Shannon Parker, Steve Hadley, Susan Cunningham, Bill Bowles, Eddie Hadley, Barb Button (Secretary), Valerie Witham and Leonie Moore

Apologies: Beth Purdy-Dart, Marilyn Scott, Trevor Mace, Samantha Freeman (STARCLUB), Lol Hill (CGVC)

Welcome to Valerie and Leonie to their first WCA meeting.

Minutes of Previous meeting:

MOVED: S.Parker

SECONDED: S.Cunningham

All in favour

### **1. Business Arising from Previous Minutes:**

- 1.1 Credit card with Bank SA- Finally received paperwork, just needing audited set of books which are currently with Council.
- 1.2 Australia Post Grant- Money now in bank (\$500)
- 1.3 Clare High School graduation party- application from L.Barb attached to agenda for Year 12 after party to be held on 18<sup>th</sup> of November. COVID-19 plan in place, 100 people attending with 15 parents supervising throughout the night (3 at a time minimum). All were in favour of the after party being held at the event as long as there was guaranteed parent supervision at all times, and they met other conditions required subject to any COVID-19 restriction changes.
- 1.4 PIRSA grant for "The Vale" opening- application for \$10,000 proposed for opening
- 1.5 Insurance quote- quote attached to agenda for decision. WCA was under covered and therefore needed further insurance.  
Action: G.Bryksy to contact his insurer to ensure that goods stored at his house are covered  
Action: Let B.Schutz know by Friday 26<sup>th</sup> of September if you have any concerns about new insurance cover
- 1.6 Removal of pine tree in cemetery- Council has been notified of approval from WCA
- 1.7 Annual audited financial statement to Consumer Business Services-Wait until we get the financials at the end of the year to determine requirement.

- 1.8 Watervale walking trails update- It has been proposed to Council that a Watervale Township Historic Walking Trail be created in Watervale and that signs are created for the walk.

**Motion: That a Watervale Township Historic Walking Trail be created in Watervale and that signs are installed in the township of Watervale that list all the historic sites located around the town- at the General Store and one at the Watervale Soldiers' Memorial Recreation Park.**

▣ **Sign to be placed at the Watervale General Store**

▣ **Sign to be placed at Watervale Soldiers' Memorial Recreation Park after Vale project is complete**

**Moved: D. Spackman**

**Seconded: S.Hadley**

- 1.9 Defib at Bowling Club- Barb to follow up with Hannah from Neoen who funded the defib through Waterloo Grant Program to check about servicing and also spare pads

## **2. Correspondence**

### **2.1 Correspondence In:**

Mace Engineering- Centre Usage for Septic System Calculations

Mid North Plumbing Services- Centre Usage for Septic System Calculations

L.Hill to remind WCA that a Works Request can be completed for any trees that are a safety concern and require removal at the Oval

Neil White (Department of Education) to Chairperson re: Watervale Primary School

STARCLUB -successful registration to program

A & C Camilleri requesting copy of WCA Draft Constitution

Mackenzie Homes- invoice No 817 being for Draw Three

Jenny Faulkner (Valley Bookkeeping Solutions) requesting a copy of constitution and to be advised of any opportunities for her to sponsor any future WCA functions/fundraisers WCA

V.Witham- request for WCA membership form

S.Sarax- request for copy of DRAFT Constitution

E & D Booth- request for WCA membership form

Council- opening of Community Asset Grants

SA Government- COVID-Safe Plan Step 3 - Alert Level 1 update to WCA COVID-19 plan

J & S Pittaway- request for WCA membership form

Council- Ag Town of the Year 2020 Nominations open

Bank SA- BV Credit card application Request

Alicia Clutterham (SACA)- Office for Sport, Recreation and Racing - Infrastructure Projects - Registration of Interest

Liam Bache (MGA Insurance Group)- Business Insurance Quote

L. Barp- Clare High School Formal After Party and completed Use of Watervale Oval form

Mackenzie Homes- Draw Three retention- \$12,337.73

Facebook message from D. Nicholls re: availability for volunteer work around the town including mowing oval.

### **2.2 Correspondence Out:**

Email to Council to give approval fore removal of pine tree at Watervale Cemetery

Membership foms sent to V.Witham, E& D Booth, J & S Pittaway & M. Scott

Email to S.Sarax and A & C Camilleri to inform that Final copy of Constitution will be sent out when ready

Email to L. Barp re: Clare Highschool after party re: COVID-19 plan and marshalls

Emails to MacKenzie Home re: Draw Three invoice and retention

**3. Treasurers Report:** Refer to report attached to minutes

The Vale Recent Internal Purchases- Double Door Bar Fridge for kitchen, Double Door Bar Fridge for Bar, Deep Fryer for Kitchen

Term deposit- Bank didn't get request to remove amount of \$100,000 to make payment of building so working on way to allow access due to error on bank behalf.

Council funding- \$380,000 initial payment didn't include GST but does now. May leave WCA \$7,000 cash poor until next BAS quarter as a result.

Business Banking- online banking has been approved.

**MOVED: B. Schutz**

**SECONDED: S. Cunningham**

**All in favour**

**4. Membership:**

New membership received: Valerie Witham

Proposed: B.Button

Seconded: S. Cunningham

**5. Governance:**

5.1 Constitution meeting- still finishing updates.

5.2 Constitution final DRAFT update- To be presented at a special meeting next month. Date to be advised.

5.3 Membership form- To be discussed at next special meeting.

5.4 Community requests for DRAFT constitution- Susan and Barb met last week to discuss communication with community. Spoken with Louise at the General Store and they are happy to put up a board to display WCA information.

**Action: E. Hadley to speak with Louise about size and come up with a design.**

Discussion around current Facebook and needing clarity over purpose and admin of each page.

**Motion: That three Facebook pages be used for the following purposes;**

1. **The Vale- continues as is (Facebook and Instagram) and will have ability to link to future website for bookings- S.Cunningham to manage**
2. **Watervale Community association- New page with WCA logo to share information from meetings and other projects- S.Cunningham, B.Button and S.Parker to set up and manage**
3. **Watervale Community- Removal of WCA logo and instead use new Watervale town signs. This page will continue to be managed by L.Taylor (S.Cunningham to assist when needed) and will be a general town face book page**

**MOVED: B.Button**

**SECONDED: S.Parker**

5.5 2020 AGM date: To be advised after special meeting re: constitution

**6. Council Report:**

**Nil to report**

Barb informed members of Health and Wellbeing survey which is currently out and encouraged members to complete as it will guide the development of Council's regional health plan

<https://www.letstalkcgv.com.au/community-health-and-wellbeing-survey>

**7. Watervale Bowling Club Report:** Nothing to report

**8. Watervale Cricket Club Report:**

Fencing continues to be done and is looking really good

Courtyard near grandstand has also been completed to encourage sponsors

Stanley Cricket Association AGM was held on Monday night- no president at moment

Start of season is looking like being at the end of October

Plaques for fence to be available soon- looking at \$230 per panel

Life members will be displayed in courtyard

**9. Watervale Tennis Club Report:**

AGM held- Matt Casey still president

Query from club regarding timing of the The Vale being open and the tennis season- not open until after the season therefore may need to look at creating a space for them to use for seating during the season

**Motion: That a budget of \$3,500 from peak body funds be used for lawn to be put in in front of The Vale for tennis club use**

**MOVED: B.Schutz**

**SECONDED: S.Hadley**

State Government funding did have the 3<sup>rd</sup> tennis court within plan submitted and discussion around budget and timelines for this.

**Motion: That \$25,000 be put aside within the budget to assist toward contribution for a grant for the third tennis court.**

**MOVED: B.Schutz**

**SECONDED: S.Cunnigham**

**10. Watervale School Report:**

A panel has been formed for the selection of a new principal

Viv Wright to stay on as Acting Principal until new Principal has been appointed

Playgroup starts next week and is a way to bring new families and children to the school.

Working bee will be held on Sunday 27<sup>th</sup> of September to repaint library – all welcome to come along and join in

**11. Watervale CFS Report:**

Watervale CFS is expecting a new truck sometime in 2020 financial year

There are now 4 newly trained breathing apparatus members

Seeking new recruits- meet every Thursday night from 7.3.0pm

Pushing for cadet accreditation- going through Working with Children checks currently

Core team of 6/7 with 30 on books but wanting to increase members

**12. Mt Horrocks Historical Report:**

Trimming of rosemary and pruning taken place

Insurance- B.Brysky reminded D.Spackman that WCA will cover insurance if they are unable to continue to fund it

D.Spackman asked for update on gates- G.Bryksy advised that have now been galvanised.

### **13. STARCLUB Development Program-**

13.1 Now registered- Committee wanting to find out next steps

ACTION: B. Button to invite Samantha Freeman to next meeting

### **14. "The Vale" Community Centre Report:**

14.1 Update on build by project management group

Is at lock up stage

Air con first fix

Electrical first fix

Plumbing near complete at first fix

Jason Gill to do external concrete pathways and service area

Cameras to be installed internally and externally- with Mid North Security donating all labour costs for installation

14.2 Update from communications team

Discussed in Governance section

### **15. Any Other Business:**

15.1 Meeting times- day of the week and time

Discussion around possibility of having daytime meeting instead. Most members work so would not be able to attend during the day. Unanimous decision to remain on the 1<sup>st</sup> Monday of the month at 7pm at the Watervale CFS shed (Until The Vail is open). Zoom can be available for members who do not want to attend physically- please let secretary know prior to the meeting if you would like to connect this way.

15.2 WCA and The Vale Website- Identified need to get this up and running as soon as possible

Action: S.Parker to look at getting some quotes

15.3 Responsible Serving of Alcohol training- Please promote-

Monday 28<sup>th</sup> of September at the Bowling Club- Flyer attached to minutes

Recent changes to legislation mean that sporting clubs and community groups, now more than ever, require their volunteers, bar staff and club officials to be compliant in RSA.

15.4 ANZAC Day/Remembrance Day- Leonie is happy to help with any Watervale services

Next Meeting: Monday 12 October 2020 7pm (note change of date as a result of public holiday on 5/10)

Meeting Closed: 9.45pm