



WATERVALE COMMUNITY ASSOCIATION INC Committee Meeting Minutes

Date: Monday 4th of May 2020

Venue: Zoom Meeting

Please note: As of 29/03/2020, the Federal government has implemented strict social distancing measures around non-essential gatherings to reduce the spread of COVID-19. Therefore, all meetings by the Watervale Community Association will be held via use of phones, video links or email to ensure the safety of its members until further notice.

Time: 7pm

Present: Greg Bryksy (Chairperson), Brett Schutz (Treasurer), David Spackman, Shannon Parker, Steve Hadley, Trevor Mace, Susan Cunningham, David Spackman, Bill Bowles, Eddie Hadley, Beth Purdy-Dart, Samantha Freeman (STARCLUB), Lol Hill (CGVC), Barb Button (Secretary)

Apologies: Kaye Mathias

Minutes of Previous meeting:

3.1 Building retention account is with Beyond Bank not Bendigo Bank

MOVED: S.Cunningham

SECONDED: B. Purdy-Dart

1. Business Arising from Previous Minutes:

- 1.1 Lease with Council- G.Bryksy and S.Parker have signed a 5year x 5 year lease for the Vale with CGVC. Sports Clubs will continue to have their own leases with Council.
- 1.2 Credit card with Beyond Bank- All paperwork done. Waiting for credit card to be sent out. May have to use cheque book so that contractors can be paid.
- 1.3 Peak Body funds from Council- L.Hill (CGVC) provided information about how the peak body funds can be spent which can include funds going towards The Vale build.
Action- L.Hill to send a copy of the certificate of currency for WCA's current public liability insurance so that B. Schutz can contact the insurance company regarding renewal.

B.Schutz put forward the Motion-

That the 2019/20 Peak Body funds from Council are to be used to renew the Watervale Community Association public liability and that the remaining funds are allocated within The Vales budget for the purchase of kitchen and bar equipment.

MOVED: B.Purdy-Dart

SECONDED: S.Parker

- 1.4 Funds from Council- (response from CGVC provided by email on 1 May 2020)

From the Council report 19 Dec 2019:

The total cost of the Centre has been quoted at \$790,000 from local builders MacKenzie Homes. It is best practice to add a 10% contingency amount which would bring the total required amount to \$869,000 for the building. The project would need to go to tender if it was to move forward. A basic cost breakdown is Attachment 2.

The other expenses related to the project are the removal of the old tennis clubrooms and relevant trees, and some earthworks valued at \$30,000. The total project cost therefore is \$899,000.

| | | | |
|-----------------|-----------------|-----------------------|-------------------|
| WCA | \$ 250,000 | MacKenzie first quote | \$ 790,000 |
| Council | \$ 150,000 | +10% | \$ 79,000 |
| DCP | \$ 380,000 | + trees and clubrooms | \$ 30,000 |
| State | \$121,644 | | |
| Total In | \$901644 | Estimate out | \$ 899,000 |

2. Correspondence

2.1 Correspondence In:

Council email regarding budget query from WCA
 Development Application Approval 433/054/20 from CGVC
 DRAFT Open Space and Recreation Strategy- CGVC

2.2 Correspondence Out:

Budget question to Council relating to \$30,000
 Email from Treasurer to MR Electrix re invoice
 Signed Funding Agreement 2020 to CGVC
 Email to Rapid Demo re: invoice
 Email to members informing of WCA's new email address- watervalca@gmail.com

3. Treasurers Report:

Bank SA- received \$150,000 payment by Council but still waiting for access to account.

Action: B.Schutz to contact local Bank SA branch in Clare to follow up access.

Insurance- Will contact insurance company once certificate of currency has been received from CGVC

Expenditures- Four invoices outstanding due to delay in credit card and access to account

MOVED: S.Parker

SECONDED: B.Button

4. Membership: No New Memberships

5. Council Report:

5.1 DRAFT Open Space and Recreation Strategy- Feedback on DRAFT report is complete and final report is due this week. Report identified the priority for the replacement of the playground at the oval.

5.2 COVID-19- Council has implemented a new financial hardship policy in regards to COVID-19 pandemic. Sports clubs are eligible for \$3,000 if they can demonstrate financial difficulty (unable to meet operational costs).

5.3 Cash Flow in Crisis- STARCLUB running a webinar on Wednesday night. Visit the council website to register.

5.4 Drought Funding- CGVC has received official notification from the Minister in regards to the successful application. Waiting for financial contract to be sent out.

5.5 State funding for The Vales- L.Hill to find out the next process for this funding to be transferred to WCA.

6. **Watervale Bowling Club Report:** No report

7. **Watervale Cricket Club Report:**

Oval looking good.

Vandalism occurred on Sunday at the grandstand and being followed up.

8. **Watervale Tennis Club Report:**

Club house and shelter have now been demolished ready for build of The Vale.

9. **Watervale School Report:**

School started back last week

Back to regular teaching this week

All except 5 students are back in the classroom

Staff have done a great job in supporting students during the pandemic

10. **Watervale CFS Report:**

State CFS main headquarters has closed temporarily with all staff working from home

Fire danger season ended on 30 April 2020

11. **Mt Horrocks Historical Report:**

Did not have AGM due to COVID-19

A small ANZAC Day service was held at Penwortham with everyone following social distancing restrictions

12. **“The Vale” Community Centre Report:**

12.1 Update on build by project management group

-Signed lease agreement.

-Beyond Bank paper work is done.

-Bank SA paper work done.

-Contractors notified re: transfer payments.

- Kitchen design changed pre slab going down. Few changes to make flow better for users and for future professional use. Changes include servery to main area, changes to power supply and the fridge positioning.

-Bar had also been reconfigured which now includes a bifold window and removal of air lock to increase space.

- Damien has sent through updated quote which includes changes to the kitchen and bar. **These adjustments will see an increase of \$10, 308 to the initial quote.**

-Tennis club house gone memorial arch removed. Will need a Development Application for this to be put back in Summer.

- Soil testing has occurred to check compaction- all looking good

-Earthworks is underway with with slab to be laid by the end of May.

Action- T.Mace to get Mackenzie Builders’s to send through internal changes (kitchen and bar) asap to Building Officer at CGVC for approval.

12.2 Update from communications team

- Letter to update Elected Members is needed.

Action- S.Cunningham and B.Button to create and send to Council

-Time lapse photos have started to be taken to capture the development
- Watervale Community page- Discussion on the management of the Watervale Community Association and The Vale social media pages. WCA needs to develop a social media policy to ensure the correct administration of these pages going forward.

Action: B.Button to develop a DRAFT social media policy for review by members.

-Local newspaper article- S.Parker to contact Plains Producer to provide update on The Vale.

12.3 Finance Report: refer to previous report above

13. Any Other Business:

13.1 Vision and mission statement for "The Vale"-

Important that WCA develop a vision and mission statement for The Vale that will support the development of the new constitution for WCA but also to guide decisions related to its use. S.Freeman has developed a DRAFT vision and mission statement based words from previous business plans and grant applications developed. This DRAFT will be sent to all members with the minutes for feedback/changes/comment to be discussed at the June 2020 WCA meeting.

Action: All members to provide feedback on DRAFT vision and mission statement prior. Please send all feedback to WCA email the week prior to the June meeting so that the responses can be collated and sent out with the next agenda.

13.2 Governance and constitution update-

B.Bowles, S. Cunningham, K.Mathias (Community rep) and S.Freeman have met to review the current constitution. The review has identified that the current constitution is insufficient particularly in the clarification on members. Need to determine who has the right to vote and the role of executive members, affiliate members and general members. Sub ctee to work on this based on discussion at the meeting and provide more details at the June 2020 meeting,

13.3 Furniture (tables and chairs) for The Vale-

E.Hadley as sought quotes for 150 chairs and 20 tables which looks at approximately \$20,000 and will send to secretary..

Need to look at further quotes for folding tables to support storage space so that there is more flexibility in the use of the main room.

13.4 ANZAC Day- Due to COVID-19 no service was held in Watervale however committee thanked S.Parker for the "Last Post" played across Watervale for residents to hear. Approximately 9 wreaths were laid at the memorial.

13.5 Fit out of The Vale- Continue to get quotes for the fitout for The Vale so that when grants become available that these quotes can be used for the grant application. Send any quotes through to the WCA email for future access.

Next Meeting: 1st June 2020 at 7pm via Zoom

Meeting Closed: 9pm