



WATERVALE COMMUNITY ASSOCIATION INC Board Meeting Minutes

Date: Wednesday 30 June 2021

Venue: Watervale CFS Shed

Time: 7pm

Present: Greg Bryksy, Brett Schutz, Bill Bowles, Susan Cunningham and Barb Button

Apologies: Shannon Parker, Steve Hadley

1. Minutes of Previous Minutes: Monday 10th of May 2021

MOVED: Brett Schutz

SECONDED: Bill Bowles

2. Business Arising:

- 2.1 **Carpark at The Vale**- loan from Council- ready when funds are needed
- 2.2 **Website and Logo**- Decided on logo and Tracey will finalise it this. Hayden Maher has taken photos.
- 2.3 **Grants for furniture**- DHS Grants SA Reconnect Grant. Action- Barb to follow up with furniture supplier
- 2.4 **Request to hire** the Vale on 16th of October and enquiry on catering/bar management for the event- Rebecca Long- cancelled due to Clare High School 100th
- 2.5 **BSA Owners Club of SA**- Hire and catering (morning tea) for rally on Saturday 6th of November 2021- Barb has confirmed the booking. Will email Kel Barnes to see if PAWS will cater.
- 2.6 **Camping at oval**- Auburn Frenchfest- \$10 per head. Barb to email Rhonda to get an update. To be include in the general meeting agenda to see if there are any members who would like to assist
- 2.7 **Risk Management**- Barb to present DRAFT risk management at next meeting

3 Correspondence:

In and Out:

Commercial Kitchens Order
Topcoat Asphalt- booking to start works
Debtor invoice- water reimbursement- CGVC
Invoice from exactCUT for kitchen work
Ebay receipt for \$214.59- stainless steel island bench
CITB Levy refund advice for \$270
Invoice from Restaurant Equipment- pre rinse faucet
Gymnastics flyer- S Freeman
Communication to CGVC re loan
Gas certificate of compliance- Mackenzie Homes
Email to Richard Tappin re access to tippers
S.Freeman regarding ORS grant

Final logo- Tracey Jewell
Invitation from Penny Pratt to meet WCA
Email to CGVC re disconnection of Origin account
Email from Lol Hill re: AGM date
Email to Frenchfest organisers regarding Council approval for camping
Electrical Certificate of Compliance- MR Electrix
Essential Safety provisions form- Mackenzie Homes
Sarah Callan (SA Health) re Bowling Club Pad and Battery Expiry Dates

4 Governance:

3.1 Constitution update – SA Consumer and Business Services letter and forms attached to agenda
Action: Bill to email all members (board and general) a copy of the approved final constitution.

3.2 Policies and forms- The draft governance statement will need to be amended to reflect the new constitution

Action: Bill to update the statement and email to Board members for review at the next Board meeting

3.3 2 year financial plan- income and expenditure projections- no changes yet to be made

5 Chairperson Report

Review of items discussed tonight

6 Treasurer Report:

Costly monthly with \$14600 going out for kitchen, tapware, electricity and water
CITB refund received
Leaving a total of \$79,000 in the bank

7 The Vale:

7.1 Construction update

Clare Quarry will do initial works starting possibly next week.

Tipping truck not available from Council- Greg to recontact Council to just recheck

Mackenzie homes is organising a time with Don at Council to sign off and then becomes WCA's ownership

7.2 Business Plan- Barb provided schedule of fees for review. Board happy with determined pricing to be reviewed over a 12 month period.

7.3 Marketing- Discussion around development of a Business Development sub ctee. To be discussed at the next general meeting as well as targeting people outside of the organisation that might like to assist with specialist skills.

8 Any Other Business:

8. 1 Liquor licensing- Susan rang and spoke to liquor licensing and it was suggested that the Club license would be the best license. It is a mobile license and can be used outside of the The Vale. Brett to complete the application.

Action: Barb to investigate local comparisons with Liquor Licensing on Friday 2 July 2021.

Motion: To apply for Liquor License under the Club category subject to the ability to having overlaying licenses

MOVED: S.Cunningham

SECONDED: B. Schutz

8.2 **Penny Pratt MP**- Invite to Penny to attend the August meeting at 7pm-7.30pm to have tour of Vale and for the board to present her with the future vision of The Vale.
Action- Barb to send invite to Penny for the meeting.

8.3 **Opening with Council**- organise a soft opening.to provide a tour with CEO and Elected Members

8.4 **Sponsorship**- Need to get a quote for sponsorship panels and get a sample of the Vale logo to determine whether it interrupts the view of the tennis courts from inside the building. Sponsorship will involve one large payment for the first year and then an ongoing fee each year after that (including free advertising on the website). The sponsorship fee to be determined after quote received.
Action: Greg to follow up with quote

8.5 **Australia Post Grant**- applications close Sunday,
Action- Barb to apply for funding for furniture if time.

8.6 **The Vale email**- Decided to create a separate email for Vale bookings to keep the WCA email separate. New email is thevalehub@gmail.com. Each board member will have access to this- password to be shared with members who weren't present at the next meeting,

8.7 **Memorial Gates**- Gates have been galvanised and being stored at Greg's house, There may be a possibility that the RSL have funds available to assist with its installation. Discussed the possibility of them being installed along the pathway between the Vale and Oval/Playground. To be discussed at the general meeting next week.
Action: Bill to follow up with RSL and provide information at the next board meeting,

Next Meeting: TBA
Meeting Closed: 9.36pm